



INVITATION FOR BIDS (IFB)

District Secretariat - Matara

Procurement of Two Wheel Tractors for District Secretariat Matara

Bid No: P/26/36

The Chairman, Department Procurement Committee on behalf of the District Secretariat, Matara invites sealed bids for Procurement of Two Wheel Tractors for District Secretariat Matara from eligible and qualified bidders.

Complete details are included in the bidding document. All bids must be accompanied by a bid security as indicated in the table below.

Lot	Description of Items	Qty.	Bid Security (Rs.)
Lot A	Two-wheel hand tractor with rotary 8hp	18	350,000.00
	Two-wheel hand tractor with rotary 12.5hp	01	

- Bidding will be conducted through the National Competitive Bidding (NCB) procedure.
- Interested eligible bidders may obtain further information from the Accounts Branch, District Secretariat, Matara (Telephone: **041-2222718**) and inspect the bidding documents free of charge from 09.00 a.m. to 03.00 p.m. on working days until 07th of October 2026. And these bidding document can be viewed on the website "<http://www.matara.dist.gov.lk>"
- The Bidders shall also register themselves with the Registrar of Public Contracts, Sri Lanka, in terms of Public Contracts Act No. 03 of 1987. The original certificate of registration (PCA 03) shall be submitted.
- A Complete set of Bidding Documents in English language can be obtained on payment of Rs. 10,000 to the shroff at the Accounts Branch of the District Secretariat, Matara or making the payment to the credit of Bank of Ceylon Account Number 7041859 in favor of the District Secretary via the Gov Pay online payment system from 2026.09.18 upto 2026.10.07 on Govt. working days between 9.00 a.m. and 3.00 p.m.
- Value of the Bid Security to be submitted is Rs 350,000.00. The Bid Security should be valid up to 2027.02.05 from the Bid opening date of 2026.10.08
- Bid shall be valid for a period of 2027.01.08 (91 days) from the last date fixed for receiving of Bids or any extended period.
- Bids prepared in duplicate (marked as 'original' and 'duplicate' separately) enclosed in a single cover and sealed accurately either can be sent by registered post addressed to "**Chairman, Department Procurement Committee, District Secretariat, Matara.**" To be received at or before **2026.10.08 at 2.00 p.m.** or may be hand delivered and deposited in the Accounts Branch name marked Tender Box placed at the official room of the District Secretary of the District Secretariat.
- Top left-hand corner of the cover enclosing your quotations should be marked with the caption **procurement of Two Wheel Tractors for District Secretariat Office Matara.**
- Bids will be opened soon after closure of acceptance at 2026.10.08 at 2.15 p.m. at the official Room of the District Secretary of the District Secretariat - Matara. Late bids will be returned unopened.
- Pre bid meeting will be held at 2026.10.01 at 10.30 a.m. at the Mini Conference Room of District Secretariat, Matara.
- The decision of the Department Procurement Committee regarding this procurement process is final.
- Further particulars required on this invitation for bids could be obtained from the Chief Accountant of the District Secretariat - Matara via the Telephone Number **041-222235/041-2222718.**

**Chairman,
Department Procurement Committee,
District Secretariat,
Matara.**